



Ministry of Foreign Affairs
of the Czech Republic

CEI HUMAN RESOURCES DEVELOPMENT FORUM

Prague, 18th – 19th November 2010

An international conference

Identifying Barriers of Lifelong Learning and Their Removal

Information for Participants



1. Accommodation

The accommodation has been booked for you at the **Hotel Crowne Plaza Prague Castle**.

Address: Strahovska 128, 110 00 Prague 1

Tel: +420 226 080 000

Fax: +420 226 080 200

Web sites: <http://www.cpcastle.com/en>

Note: 2 nights (**18th and 19th November 2010**) will be paid from the conference budget. Extra nights will be paid from your own resources (approximately 110 EUR/1 night for single room and 120 EUR/1 night for double room).

The hotel is closed to all conference venues (the map is attached).



The Crowne Plaza Prague Castle, a charming hotel nestled in the grounds of the UNESCO protected site of Strahov Monastery is perfectly placed within the intimate ground of Prague Castle. The Crowne Plaza Prague Castle Hotel occupies a heritage building dating back to the 16th century.

Beautifully appointed fittings and friendly service combine to an unforgettable experience amidst Prague's most charming location.

2. Transportation

The conference participants are responsible for their travel arrangements, including air tickets and visa, if needed. Travel costs (up to 400 €) will be covered from the conference budget to participants from non-EU countries only.

Reimbursement of travel cost for non-EU participants:

The travel costs will be reimbursed in the bank account **after submission relevant documents** (air ticket and boarding passes etc.).

Relevant documents **must be sent within 3 week** after the conference to the following address: Ms. Kuzelkova Hana, National Training Fund, Opletalova 25, Prague 1, 110 00, Czech Republic.

Local travel

The conference participants will arrange their own transportation to/from the hotel. The costs of local travel are not covered by organizers.

Means of transport

Nearest tram station: Pohorelec (220 m)

Nearest underground station: Malostranska (2 km) - green line "A"

Distance from international airport: 9 km

Time by taxi: approximately 30 minutes

Distance from the main railway station: 4 km

Time by taxi: approximately 20 minutes

- **Public transportation**

You must buy a ticket before travelling at the arrivals lobby, at ticket machines or at the newsagents. Tickets cost 26 CZK. When buying 26 CZK ticket for public transport you will receive a transferable ticket allowing you to travel for a 90 minute period. The tickets must be validated at the entrance of the bus or metro station.

How to get to the hotel Crowne Plaza Prague Castle from the airport

From the stop in front of the international terminal at the airport, take Bus 119 to Dejvicka (approximately 25 minutes). From Dejvicka, go by metro (green "A" line) to Malostranska station (approximately 3 minutes). From Malostranska, go by tram 22 to Pohorelec station (4th tram station uphill from Malostranska). The hotel is 220m above tram stop. Go up the hill on the left of the tram tracks up to a massive wall. Entrance is opposite the big wall.

How to get to the hotel Crowne Plaza Prague Castle from the railway station

Both the Central Railway Station and Holesovice Railway Station are situated on the red "C" line of the metro. Take the metro to Muzeum, change the line (green "A" line) and go by metro to Malostranska station. From Malostranska, go by tram 22 to Pohorelec station (4th tram station uphill from Malostranska). The hotel is 220m above tram stop. Go up the hill on the left of the tram tracks up to a massive wall. Entrance is opposite the big wall.

- **Taxi and shuttle service**

Travel to the hotel from the airport could be via taxi or shuttle. One of the recommended taxi services is Prague Airport Transfers <http://www.prague-airport-transfers.org/>.

GENERAL TAXI ADVICE:

Be aware that Prague taxi drivers may try to overcharge tourists. Save money and pre-book reliable taxi transfer. If you take a taxi there, we advise you to negotiate a price before you get in. Average taxi price to the centre: around 650 CZK (26€).

3. CEI Focal Points Network Human Resources Development Meeting – only for members of the Focal Point Network

Focal Point meeting will take place on **18th November 2010 at 17:00** at the hotel Crowne Plaza Prague Castle (Strahovska 128, Prague 1), Boardroom.

4. Social event

All participants of the conference are cordially invited to participate in the welcome meeting.



Welcome meeting will take place on **18th November 2010 at 19:30** in the Strahov Monastic Brewery, St. Norbert Restaurant (Strahovske nadvori 10, Prague 1). The short concert of the Prague Conservatoire is on the agenda of this meeting. The Brewery is within a walking distance from your hotel (the map is attached).

The Strahov Monastic Brewery is located close by to the Prague Castle in the building of the Strahov Monastery, which was founded by King Vladislav II in 1142. The first documentation on the brewery came from the turn of the 13th and 14th centuries. The decision on the construction of a new and fully functional brewery, where the restaurant is today, was made by Abbot Kaspar Questenberg in 1628. The brewery was closed in 1907, and the buildings were used solely as farm houses. The brewery was restored in 2000, during an extensive and difficult reconstruction of the entire complex.

5. Venue of conference

The conference will take place on **19th November 2010 at 9:00 (registration)** in Hotel **Crowne Plaza Prague Castle** in Prague 1, Strahovska 128, Congress Hall XL.



6. Basic Information about Prague

Welcome to Prague, the capital of the Czech Republic and one of the most beautiful cities in the world. Situated in the heart of Europe, Prague is a historical city with a modern spirit. Its cultural heritage and architectural treasures give it the name “Golden Prague” or “The City of a Hundred Spires”.

The dominant site of the city is the Prague Castle with its St Vitus cathedral. The Castle dates back to the 9th century and it is one of the largest castle complexes in Central Europe. Today it serves as the seat of the President of the Czech Republic.

On your way from the Castle to the Old Town you will cross the 515 metre-long Charles Bridge, the oldest bridge in Prague. It was built in 1357 by Charles IV and is decorated by statues dating primarily from the 18th century. The Charles Bridge is a part of the so-called “Royal Mile”, the road leading from the Prague Castle to the Royal Court, formerly the seat of the Czech King, where the Municipal House is located today.

Following the “Royal Mile”, you will reach the Old Town Square, the most significant square of historical Prague. There you can admire several sites: the Old Town Hall and Church of Our Lady before Tyn, the famous Astronomical Clock – Horologe, the baroque St Nicholas Church, the rococo Kinsky Palace, the gothic Stone Bell House, and the Memorial to Master



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John Hus, sculptured by Ladislav Saloun (1915). The Prague meridian can be seen in the central part of the square.

Close to the Old Town Square is the Jewish Quarter, which dates back to the 13th century and includes an ancient cemetery and a number of synagogues, the Old-New Synagogue being the most famous. The present appearance of the Jewish Quarter is mainly the result of a vast redevelopment project which took place from 1893 to 1913. Art nouveau Parizska Street, known for its numerous luxury designer shops, serves as Jewish Quarter's central corridor.

You can find basic info and pictures at <http://www.praguewelcome.cz/en/> in section monuments.

7. Other Useful Information about Prague and Czech Republic

At <http://www.praguewelcome.cz/en/information/foreign-visitors.shtml> is available all necessary information you may need: important telephone numbers and addresses, international dialing codes, customs requirements and offices, postal services, currency, transport, medical care, embassies, tourist information services, etc.

We believe that you will find this information useful. We look forward to meeting you and we wish you a very pleasant journey to Prague.